# **University of Roehampton**

# Fostering a love of learning since 1841



# Using the evidence portfolio to reflect on your teaching experience:

The most effective teachers are the most reflective teachers. Use the evidence portfolio to reflect on your learning.

Successful teachers share their lesson resources and learn from those shared by others. Use the evidence portfolio to share with your peers.

Following recommendation for QTS, you will enter the profession as a newly qualified teacher, and you will be expected to document your professional progress. Use the evidence portfolio to prepare yourself for joining the profession.

As part of your PGCE course, we need you to reflect on your progress against each of the Teaching Standards. NB please read the whole booklet; we expect you to start your portfolio with part 2, then TS7 and so on. You are not expected to write about each TS in order. This will give you an opportunity to demonstrate what you have achieved and to show us that you have deepened your professional understandings over the course of the year. If there is another lockdown during the course, we can use your evidence portfolios as evidence when we finalise our decisions about awarding Qualified Teacher Status, so it is vital that you complete this work.

The first PS directed task on 4<sup>th</sup> September introduces the portfolio. A few of you might still be waiting to access Moodle at this point, so rest assured you will be able to add this task in due course. Students tell us at the end of the course how valuable it is to reflect using the portfolio. Don't worry if your evidence portfolio starts slowly or you are not quite sure what to share. This is expected, we will help; it will build over time.

Your Subject Studies tutor will be able to give you specific guidance on your evidence portfolio. They will explain how the portfolio works alongside Abyasa, completed in school. You will be invited to post directed tasks and responses from sessions to your evidence portfolio at times.

### **KEY DATES**

Your tutor will check that you are building your evidence portfolio at the following points:

16<sup>th</sup> September 2020 part 2 of TS, (PS directed task 4<sup>th</sup> September) 14<sup>th</sup> October 2020 TS7 (other posts vary by subject) 6-8th<sup>th</sup> January 2021 TS1 24<sup>th</sup> March 2021 TS2, 3, 4, 6, 8

11th June 2021 deadline for completion including TS2, 5, and revisit part 2

Standard	Prompts and suggestions
PART ONE	Remember, no names of students, teachers or schools please.
1. Set high expectations which inspire, motivate and challenge pupils  (Begin work on TS1 in January 2021)	Stage 1 Selection What did you learn from your primary observation that will help you to have high expectations of Year 7? Re read the booklet you completed, save it as a pdf so you can attach it to your blog. Stage 2 Blog on Moodle In about 150-200 words sum up the most important aspect for you. It could be about the creation of a positive learning environment, through talk, perhaps. It could be the high expectations of written work or independent learning that you saw. Briefly explain what you intend to do differently with y7 now you know better what year 5&6 can do Stage 3 Comments Make Moodle into even more of a community of practice. Invite someone to comment on your blog. These comments should be positive, professional and appreciative. Everyone blogs, everyone shares and everyone comments. If you try something new, tell us what the impact was via a comment. And repeat: if you are focusing on challenge for your PS assignment, you will have some teaching and learning strategies to share relevant to TS1, so you could add another post.
	Blog: In about 250-300 words, sum up the most important aspect of setting high expectations. It could be about the creation of a positive learning environment, through talk, perhaps. It could be your high expectations of written work or independent learning that you have seen. Can you give your own example of where you believe you have inspired, motivated or challenged pupils, either whole class or individually?  Question to deepen your thinking: The best way to achieve high expectations in a classroom is solely through good behaviour management. To what extent do you agree with this statement?

# 2.Promote good progress and outcomes by pupils

#### Jan-Feb 2021

### Blog:

Choose a lesson plan, lesson materials or anonymised pupil responses that show how you enabled pupils to make good progress.

The blog post could explain how you enabled pupils to learn, when perhaps what they needed to learn was difficult. It might explain how you built on earlier work, or how you encouraged pupils to work more independently. It might explain what progress looks like in an aspect of your subject... is learning visible?

#### Question to deepen your thinking:

Your role as a teacher is to ensure all pupils make good or better progress. Which of the other standards (specify 3) do you feel are the most important in ensuring this progress takes place?

# 3. Demonstrate good subject and curriculum knowledge.

#### Feb-March 2021

# Blog:

Do you love the subject you teach? Are you in your element when teaching it? Perhaps there is a particular aspect of your subject you think is fundamental to it? Are you on a mission to eradicate a particular misconception, or to inspire others perhaps in the way a great teacher inspired you? Choose an aspect of the curriculum that matters to you. Share a scheme of work or lesson plan and resources, and in the blog posting, share the love. WHY does it matter to YOU and why should it matter to your pupils?

## Question to deepen your thinking:

What happens to your teaching when you are struggling with an aspect of your subject knowledge? Can you explain how you develop subject knowledge?

# 4. Plan and teach well structured lessons

#### Blog:

Choose a lesson that you and your mentor thought was successful. Share the plan, evaluation, and any resources.

# November 2020 and March 2021

Compare and contrast a lesson from the first couple of weeks of your teaching with one from the final couple of weeks.

#### Questions to deepen your thinking:

What had you considered in the second lesson which you had not in the first? What does this say about your development as a teacher?

# 5.Adapt teaching to respond to the strengths and needs of all pupils

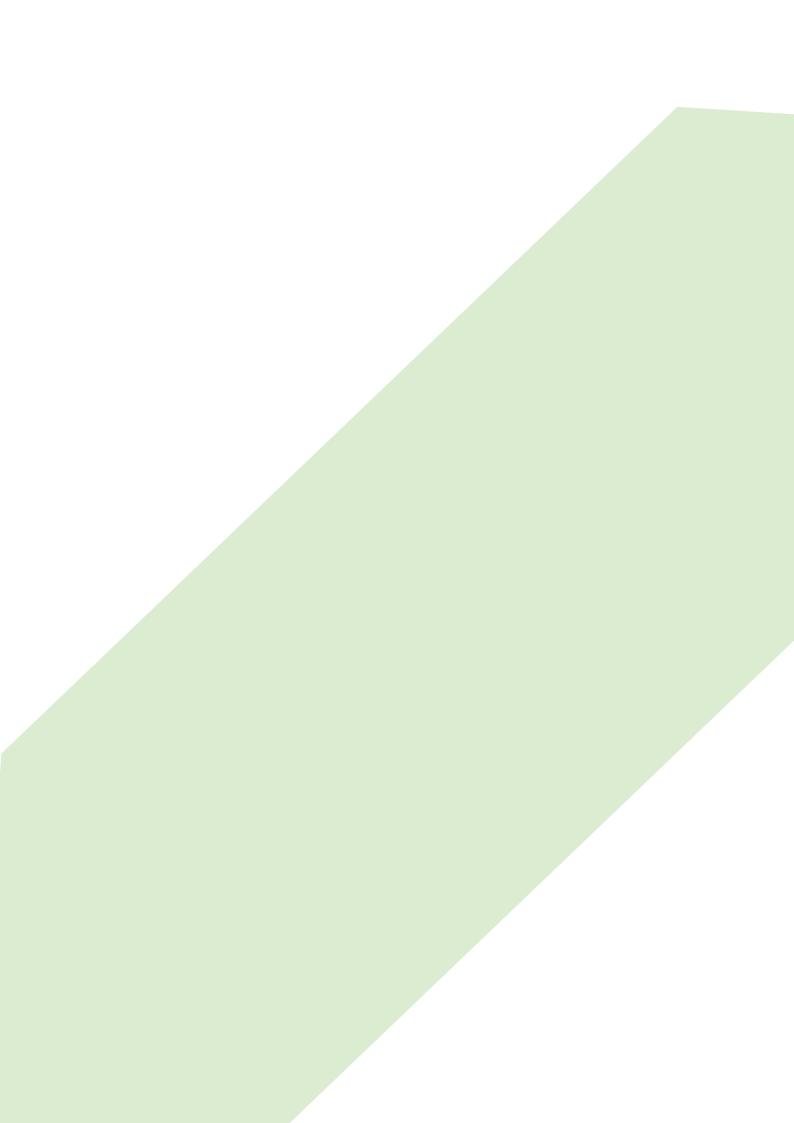
#### Blog:

Share strategies you have used to stretch the most able and supported those with SEND or EAL. Use the following to help structure this post:

## April-May 2021 WHAT strategies did you use? HOW would you describe the impact of these strategies on pupils and their progress in your subject? WHY did the strategy work well? What were the limitations? HOW could you develop these strategies further so that they work best in your subject? Question to deepen your thinking: As a teacher, you are required to ensure that all students learn effectively. What, in your experience, is 'effective learning' and how have you enabled this in your classroom? Give at least one example from your own practice. 6. Make accurate and Blog: productive use of Have you designed a formative or summative assessment? Designed some useful hinge questions? Developed a new assessment questioning strategy? Spent a long time marking or Jan-March 2021 preparing data for a parents evening or a set of reports and learned in the process? Tell us about them and show us anything relevant that you have created. Question to deepen your thinking: Assessment has been called the bridge between teaching and learning." Can you explain how effective AfL can have an impact on at least 3 of the other standards? 7. Manage behaviour In October 2020, your observations should focus on an aspect positive professional practice that you have observed in your effectively to ensure a placement school. This <u>could</u> relate to one of the following: good and safe learning environment Classroom routines. Ways in which teachers get pupils in and out of the classroom Oct 2020 The language a teacher uses to reinforce positive student The pacing of a lesson which meant good learning outcomes for all students. Teacher techniques that assess what students know in the lesson. How teachers reflect on their own practice e.g. during a start of year CPD session. Please include a reference such as a journal article or website that expands on the theme you are exploring. If you are unsure how to do a focused observation you could use one of the activities in: O'Leary, M. (2013). Classroom observation: A guide to the effective observation of teaching and learning. London: Routledge. Click to access e book. May 2021

Describe the routines you have used to promote positive student behaviour. Discuss an example of where you took a

	decision to use a specific strategy in response to students' behaviour (N.B. this does not have to be misbehaviour). Explain how this enabled you to maintain authority and a good relationship with students.  Question to deepen your thinking:  The actions of the teacher are more important than the actions of the pupils in determining a positive learning environment. How far do you agree with the above statement?
8.Fulfil wider professional	Blog:
responsibilities	Choose an example of your work with others, for example as
, and the second second	a form tutor, or collaboration with a TA, or some
Jan-March 2021	extracurricular activity or visit. In about 250-300 words, sum
	up how this enabled you to demonstrate your role in school
	beyond being a subject teacher.
	Question to deepen your thinking:
	How did your relationship with pupils improve as a result of
	extra-curricular or pastoral activities with in your school?
	, ,
PART TWO Demonstrate	Getting started: reflecting as a professional
consistently high	Dandy bitter of the second of
standards of personal	Read: https://efs.weblogs.anu.edu.au/files/2018/01/Moon-on-
and professional conduct	Reflective-Writing.pdf
	Choose something memorable from your schooling and write a
September 2020	300-500 word reflective piece (use the above website to
	understand what reflective writing is before you start). Email
	your tutor with the text in the body of the email (not as an
	attachment). When you are able to access moodle, upload this
	to both the PS site and copy to your e-portfolio.
	Change what you reflect upon here you corefully
luno 2024	Choose what you reflect upon here very carefully.
June 2021	What does professionalism mean to you now that you are about
June 2021	What does professionalism mean to you now that you are about to qualify as a teacher?
June 2021	What does professionalism mean to you now that you are about



### **Next steps**

When you have completed your reflections in your evidence portfolio, you will be able to plan forward by completing a document about **b**eginning **y**our **c**areer **i**n **t**eaching (BYCIT for short) which will be shared with the school in which you complete your NQT year. By reflecting thoughtfully on your progress against each Standard at the end of the course, you will be able to set your BYCIT targets with more confidence.